



The pioneer in global business education

# Up-skill Application Form

*Use this form to register on an additional Diploma pathway.*

## I. Learner details

Complete in BLOCK CAPITALS and send to ABE together with your selection of unit entries and the correct payment.

First / Given name					
Surname / Family name					
Date of birth	D D / M M / Y Y Y Y	ABE Learner No.			
Full address					
	Country		Postcode		
Email					
College					

- Learners must have completed the initial pathway certification to then utilise the “up-skill” option
- This up-skill service is only available on a pathway parallel to the completed certification
- Only one up-skill is available at a time, i.e. learners cannot sit simultaneously the elective modules for Human Resources and Marketing

## 2. Payment details

- ★ **A top-up application fee of £30 is payable in addition to the relevant unit fees.**
- ★ Payment must be made by £ sterling cheque / draft drawn on a UK bank, by postal order (UK only) or by credit / debit card. Payment in other currencies cannot be accepted.
- ★ Up-skill application forms will not be accepted unless accompanied by the correct payment. Please write your full name and membership number on back of cheque/bank draft. Cheques and bank drafts must be made payable to ABE.
- ★ Emailed Up-skill application forms will only be accepted if payment is made by credit/debit card and sent to Admissions@abeuk.com. Forms with photocopies of bank drafts/cheques will not be accepted.

(Tick method of payment)

I have enclosed cheque / draft no(s): \_\_\_\_\_

I have enclosed postal order no(s): \_\_\_\_\_

Deduct from my credit / debit card details below:

Total payment submitted:

£

## Credit/Debit card payment form

I authorise you to deduct the amount of £ \_\_\_\_\_ from my **Visa / Delta / MasterCard / Diners / JCB** (delete as applicable)

### Card number

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### Expiry date

M M / Y Y

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### SECURITY CODE (last three digits on the signature strip on back of card)

You must give the security code for payment to be accepted

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Complete clearly in **BLOCK CAPITALS**

Cardholder's name			
Cardholder's full address			
	Country	Postcode	
Telephone no.			
Cardholder's signature		Date	

- Indicate which pathway you wish to enter by CROSSING the relevant box

**A fee of £30 is payable to register for an additional level, this does not include the unit fees.**



### Business Management

Level 4

Level 5

Level 6

### Business Management and HR



Level 4

Level 5

Level 6

### Business Management and Marketing



Level 4

Level 5

Level 6

*Send by email or post to:*

**Email:** [admissions@abeuk.com](mailto:admissions@abeuk.com) (we cannot accept emails if paying by cheque / draft / postal order)

**Post:** ABE, New Malden Business Centre, 46/50 Coombe Road, New Malden, Surrey, KT3 4QF

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