

Certified Associate in Project Management

(CAPM)®

Regardless of your career stage, the Certified Associate in Project Management (CAPM)® is an asset that will distinguish you in the job market and enhance your credibility and effectiveness working on — or with — project teams.

Organizations with standardized practices attain better results, as shown in our 2015 *Pulse of the Profession*® report. Because the CAPM® recognizes your knowledge of the profession's preeminent global standard, you'll stand out to employers and be poised to move ahead.

Project management is a rapidly growing profession. Through 2020, 1.57 million new jobs will be created each year and qualified practitioners are in demand. With the CAPM, you'll be on the fast track to opportunity.

Who Should Apply?

If you'd like to manage larger projects and gain more responsibility or add project management skills into your current role, then the Certified Associate in Project Management (CAPM) is right for you.

Gain and Maintain Your CAPM

- The certification exam has 150 multiple choice questions, and you have three hours to complete it.
- To maintain your CAPM, you must retake the exam every five years.

CAPM Exam Guidance

To earn your Certified Associate in Project Management (CAPM)® certification, you need to meet the experience and education requirements, and pass the CAPM® examination, a 150-question, multiple-choice test.

Regardless of how advanced your project experience or education might be, you should still prepare vigorously for the exam. Successful CAPM candidates typically use multiple study aids — including courses, self-study and study groups — and will spend many hours to prepare, so make sure you leave yourself plenty of preparation time before you take the exam.

Tips to Prepare for the Exam

- Review the CAPM handbook .
- Test yourself with CAPM Sample Questions .
- Enroll in a formal study course offered by PMI chapters or Registered Education Providers (R.E.P.s). You can also review self-study books published by R.E.P.s and other reputable training organizations.
- Review the latest edition of *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*.